

# Laptop Use Guidelines

2008-2009

House \_\_\_\_\_

ID \_\_\_\_\_

Room \_\_\_\_\_

Name: \_\_\_\_\_

1. I am only borrowing this computer. The iBook is the property of the State of Maine and is on loan through the MLTI program.
2. I am responsible for my computer. I will not let anyone else carry, open, or use it. I will carry it in it's protective case when carrying it from any location to another.
3. I will not download and/or save anything from the Internet unless directed by the teacher. I know this includes pictures, music, and other items.
4. I will only use applications, including email, as directed by a teacher.
5. I will not delete my Internet history or email. If I do, I understand there will be consequences, including but not limited to laptop restrictions.
6. I understand that, at any time, a teacher may ask to see my laptop to check my internet history and application usage.
7. I will shut off my computer at the end of each day (not put to sleep) and make sure it is in its designated safe area, charging. Charging should not be done while the computer is in it's case.
8. I will follow all proper sign-out procedures when I take my computer home. I will not carry it in a backpack or leave it unattended or in an unsafe location.
9. I will not take my laptop to sports practice, games, or other extracurricular activities.
10. I will not "surf" the Internet. I will go to websites directed by the teachers. I know the sites I go to should be for educational purposes only.

Most importantly, I will show my school and community I am a responsible young adult and will use my laptop to achieve my educational goals.

**I, , have read the above laptop use guidelines. I also understand and agree to abide by them. Additional information about use and acceptability will be distributed with the laptops.**

**Student Signature** \_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_

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