

Portland School Committee

Executive Session – 5:30pm

Business Meeting- 7pm

Wednesday, March 25, 2009

Room 250, Casco Bay High School

Assuring that all students are learning for their future

5:30pm Executive Session

Consideration and action to move into Executive Session to discuss negotiations with B.A.S.E. (Benefit Association of School Employees), pursuant to 1 MRSA section 405(6)(D)

Moved _____ Seconded _____ Voted _____ to move into Executive Session to discuss negotiations with B.A.S.E. (Benefit Association of School Employees), pursuant to 1 MRSA section 405(6)(D)

Moved _____ Seconded _____ Voted _____ to come out of Executive Session

Consideration and action to move into Executive Session to discuss negotiations with non-represented employees, pursuant to 1 MRSA section 405(6)(D)

Moved _____ Seconded _____ Voted _____ to move into Executive Session to discuss negotiations with non-represented employees, pursuant to 1 MRSA section 405(6)(D)

Moved _____ Seconded _____ Voted _____ to come out of Executive Session

7pm - Business Meeting

Call to Order

Pledge of Allegiance

Report of the Chair

Report of Superintendent

Report of the Secretary

1. Consideration and action to approve the meeting minutes March 11, 2009 and March 18, 2009

Moved _____ Seconded _____ Voted _____ to approve the meeting minutes of March 11, 2009 and March 18, 2009

Report of Committees

1. Policy Committee/Legislative Affairs
2. Finance Committee
3. Building Committee
4. Facilities Task Force
5. Personnel Committee
6. Other Committees and/or member concerns

Consent Items

1. To PATHS, Automotives program:
 - a. 1981 Chevrolet Citation by James Kriger, South Portland
 - b. 1996 Toyota Avalon by Dennis and Nancy Evans, Falmouth

Old Business

1. Consideration and action to approve policy BEDB – Agenda Preparation and Dissemination

Moved _____ Seconded _____ Voted _____ to approve policy BEDB – Agenda Preparation and Dissemination

New Business

1. First reading of the FY 10 budget and public hearing

Personnel - None

Committee Focus on Educational Issues - None

Public Comment Prior to 11:00 PM on any items not on the evening's agenda

Adjournment

Moved _____ Seconded _____ Voted _____ to adjourn the business meeting at _____

Upcoming School Committee Meetings – Room 250, CBHS

April 1, 7pm	Business meeting
April 8	NO MEETING – Passover
April 15, 7pm	Business meeting
April 29, 7pm	Business meeting
May 6, 7pm	Business meeting
May 20, 7pm	Business meeting

Upcoming Workshops

April 1, 8pm	Workshop to discuss 2009-2010 school calendar
April 15, 8pm	Workshop to review proposed new courses and committee priorities for the remainder of the school year
May 13, 7pm	Workshop on evaluation policy, process, and instruments for teachers and administrators other than the Superintendent
June 10, 7pm	Workshop with NAACP to discuss diversity issues in Portland Public Schools

Upcoming Subcommittee meetings

March 30, 6pm	Facilities Task Force, King Middle School
March 31, 5:30pm	Joint Finance Committee, Room 321, PATHS followed at 7pm with School Committee Finance Comm.
April 1, 5:30pm	Personnel Committee, Room 250, CBHS
April 7, 6pm	Policy/Legislative Affairs, Room 321, PATHS
April 13, 5:30pm	Finance Comm., Room 321, PATHS
April 14, 5:30pm	Personnel Committee, Room 321, PATHS
April 15, 6pm	Policy/Legislative Affairs, Room 250, CBHS
April 29, 5:30pm	Finance Committee, Room 250, CBHS
May 5, 6pm	Policy/Legislative Affairs, Room 321, PATHS
May 6, 5:30pm	Personnel Committee, Rm, 250, CBHS
May 13, 5:30pm	Finance Committee, Rm 250, CBHS
May 19, 5:30pm	Personnel Committee, Rm 321, PATHS
May 20, 6pm	Policy/Legislative Affairs, Rm 321, PATHS
May 26, 5:30pm	Finance Committee, Rm 321, PATHS

Draft: March 11, 2009

Approved:

Under Report of Secretary: March 11, 2009

Workshop session from 7 pm to 8pm with Gary Wood who presented an overview of the Charter Commission.

Members present: Justin Costa, Marnie Morrione, Rebecca Minnick, Robert O'Brien, John Gjika, Simon Thompson, Peter Eglinton, Sarah Thompson, Kate Snyder, Jaimey Caron, Elizabeth Holton

Members not present: Ness Smith-Savedoff

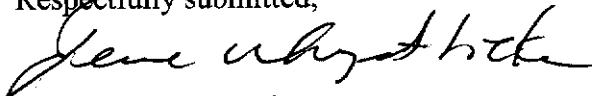
At 8:10pm Mr. O'Brien moved, seconded Ms. Minnick and voted 9-0 to go into Executive Session to discuss negotiations with the Portland Administrators' Association, pursuant to 1 MRSA section 405(6)(D)

Members present: Justin Costa, Marnie Morrione, Rebecca Minnick, Robert O'Brien, Peter Eglinton, Sarah Thompson, Kate Snyder, Jaimey Caron, Elizabeth Holton

At 10pm Ms. Minnick moved, seconded Ms. Thompson and voted 8-1 to come out of Executive Session.

The remaining two Executive Sessions will be scheduled for March 25, 2009 beginning at 5:30pm.

Respectfully submitted,



Jeanne Whynot-Vickers
Interim Superintendent of Schools

Draft: March 18, 2009

Approved:

Under Report of Secretary: March 18, 2009

Business Meeting

Mr. Eglinton called the meeting to order at 7:03pm

Members present: Justin Costa, Rebecca Minnick, Robert O'Brien, John Gjika, Simon Thompson, Ness Smith-Savedoff, Peter Eglinton, Sarah Thompson, Kate Snyder, Jaimey Caron, Elizabeth Holton

Members absent: Marnie Morrione

Also present: Dr. James Morse, incoming Superintendent of Schools

Report of the Chair

Mr. Eglinton:

- Announced that five Portland Public Schools students have achieved National Merit Finalist status.
- Reviewed upcoming Committee meetings

Report of Superintendent

Interim Superintendent Whynot-Vickers introduced Michael McCarthy, Principal-King Middle School, who provided information to the committee on King Middle School and expeditionary learning that were shared at a recent national conference.

Report of the Secretary

1. Consideration and action to approve the meeting minutes March 4, 2009

Ms. Thompson moved, seconded Ms. Minnick and voted unanimously to approve the meeting minutes of March 4, 2009(Students voted with majority)

Report of Committees

1. Policy Committee/Legislative Affairs –no report.
2. Finance Committee – Ms. Snyder – reported on status of work of the finance subcommittee. The first reading of the Committee's FY10 budget will be held on March 25th followed by the final vote on the budget on April 1st.
3. Building Committee – Mr. Caron – tentative meeting scheduled for April 9th. Ms. Whynot-Vickers reported on meeting with State Board of Education who voted to approve funding and the concept design. Subcommittee is currently reviewing furniture for the new school as well as technology.
4. Facilities Task Force – Mr. Caron – next meeting March 23rd, 6pm at Moore Middle School with a preliminary report from NESDEC regarding facilities and ability to delivery education services.

5. **Personnel** - Ms. Thompson – reported on last evening’s Personnel meeting. Announced that Dr. Morse, incoming superintendent will be attending an upcoming event at USM on April 29th with the NAACP as well as attending PTO meetings and neighborhood meetings in the coming weeks. Mentioned that an upcoming workshop will be held on the evaluation process for administrators and teachers.
6. Other Committees and/or member concerns - None

Consent Items - None

Old Business - None

New Business

1. First reading of policy BEDB – Agenda Preparation and Dissemination
2. Consideration and action to approve a retirement incentive program effective July 1, 2009.

Ms. Holton moved, seconded Mr. O’Brien to approve a retirement incentive program effective July 1, 2009.

Ms. Hart spoke to the motion.

Public Comment: Kathleen Casasa, Steven Scharf, Gary Vines spoke to motion.

Vote: It was voted unanimously to approve a retirement incentive program effective July 1, 2009. (Students voted with majority)

Personnel

1. Consideration and action to approve the following sabbaticals:
 - a. Carlos Gomez, one-half year sabbatical Feb. 1,2010 to June 15, 2010

Time to be used catching up with students and accomplish two major goals: infuse technology throughout my instruction and establish a cultural exchange with a high school in a Spanish-speaking country.

Ms. Thompson moved, seconded Ms. Snyder to approve the sabbatical request for Carlos Gomez, one-half year sabbatical Feb. 1,2010 to June 15, 2010

Voted: It was voted unanimously to approve the sabbatical request for Carlos Gomez, one-half year sabbatical Feb. 1,2010 to June 15, 2010.

- b. Jane Hubley, full year sabbatical Sept. 1,2009 to Sept. 1, 2010

Take time to study the topic of trauma and how it related to the refuges and immigrant experience, and to learn more specific skills in terms of trauma treatment. Have contacted the NYU International Trauma Studies program where she could take part in a comprehensive course on trauma studies. Would take the time to study more about TF-

CBT (trauma focused cognitive behavioral therapy) which is an evidenced based treatment protocol used with victims of trauma and their families. Also to study how the arts may support trauma understanding and healing.

Ms. Thompson moved, seconded Ms. Snyder to approve the sabbatical request for Jane Hubley, full year sabbatical Sept. 1, 2009 to Sept. 1, 2010

Vote: It was voted unanimously to approve the sabbatical request for Jane Hubley, full year sabbatical Sept. 1, 2009 to Sept. 1, 2010

c. Brenda Murphy, one-half year sabbatical Jan. 19, 2010 to June 11, 2010

To work full-time towards obtaining her Master's in Science in Education with a focus on Literacy Education at the University of Southern Maine. By pursuing a master's degree in literacy education, she will become a skilled literacy teacher. The master's program in literacy education teaches theoretical and empirical knowledge on literacy acquisition. This program will provide her with up-to-date, cutting-edge instruction in reading and writing at all levels, giving her the tools to improve her literacy instruction at the East End Community School. This program is designed for classroom teachers or other educators who are already working in the classroom. The classes she will be taking at the University of Southern Maine will be relevant to what she is doing on a daily basis. Therefore, she will be able to apply all of her knowledge from her graduate classes back into her classroom.

Ms. Holton moved, seconded Ms. Minnick to approve the sabbatical request for Brenda Murphy, one-half year Jan. 19, 2010 to Sept. 1, 2010

Vote: It was voted unanimously to approve the sabbatical request for Brenda Murphy, one-half year Jan. 19, 2010 to Sept. 1, 2010

d. Lee McKay, full year sabbatical Sept. 1, 2009 to August 31, 2010

Focus on three major areas of interest that will develop his knowledge as a teacher, his relationship to our community and his understanding of the Earth and its processes. Specifically, he will take classes in chemistry, research the life of Admiral Robert Peary, and travel to America's National Parks.

Ms. Minnick moved, seconded Mr. Costa to approve a full year sabbatical September 1, 2009 to August 31, 2010

Vote: It was voted unanimously to approve the sabbatical request for Lee McKay, full year Sept. 1, 2009 to August 31, 2010

2. Consideration and action to approve the following Leave of Absences: For the 2009-2010 school year:

Name	School	Position	LOA FTE	Rationale
Caroline Davies	Casco Bay	SPED	1.00	Childrearing
Victor Serio	Casco Bay	Science	1.00	Personal
Meryl Ruth	Deering High	ART	0.50	Personal
Rebecca Stem	Deering High	SOCIAL STUDIES	0.40	Childrearing
Susan Thombs	Deering High	ENGLISH	1.00	Childrearing
Erin Mcguiggan-Behan	East End Community	GRADE 1	1.00	Childrearing
Sharon Hamann	Hall Elementary	GRADE 5	0.50	Childrearing
Susan Steinkeler	Lincoln	FOR LANG SPANISH	0.50	Personal
Beverly Lawrence	Longfellow Elementary	GRADE 1-2	0.50	Personal
Laura Pellerin	Longfellow Elementary	GRADE 3	0.20	Personal
Susan Ross	Longfellow Elementary	GRADE 1-2	0.50	Personal
Allison Villani	Reiche Elementary	Art	0.30	Personal
Colleen Halfee	Lyseth Elementary	READING RECOVERY	1.00	Childrearing
Ellen Handelman	Lyseth Elementary	K-3	0.40	Personal
Kathleen Archambault	Moore Middle	SPED	1.00	Childrearing
Sally REAGAN	Portland High	SOCIAL STUDIES	1.00	Personal
Heidi Donnelly	Presumpscot Elementary	GRADE ...	1.00	Childrearing
Hope Kelaheer	Reiche Elementary	READING TITLE I	1.00	Childrearing
Rebecca Stuart	Reiche Elementary	GRADE 3	1.00	Childrearing
Eliza Griscom	King Middle School	Computer	1.00	Personal

Ms. Holton moved, seconded Mr. O'Brien and voted unanimously to approve the Personnel Items as listed.

Committee Focus on Educational Issues - None

Public Comment Prior to 11:00 PM on any items not on the evening's agenda

Kathleen Casasa spoke to the Committee regarding two documents concerning the budget that she shared with the Committee.

Steven Scharf addressed the Committee regarding the upcoming budget workshop.


Adjournment

Ms. Thompson moved, seconded Ms. Holton and voted unanimously to adjourn the business meeting at 8:18pm

8pm – Workshop

Finance Subcommittee – proposed budget discussion

Respectfully submitted,



Jeanne Whynot-Vickers
Interim Superintendent of Schools

AGENDA PREPARATION AND DISSEMINATION

The agenda shall be prepared by the Superintendent after conferring with the School Committee Chair. Items under New and Old Business should reference School Committee policy that is the basis for School Committee action. Items for the agenda suggested by School Committee members, *including student representatives*, shall be submitted ~~in writing~~ to the Superintendent at least ~~ten days~~ *two weeks* in advance of the *business* meeting. Members of the public may ~~have~~ *suggest* an item ~~entered on for~~ the agenda ~~by receiving approval for the item from~~ to the Chair of the School Committee. ~~Official action ordinarily shall be limited to the items on the agenda. Agendas shall be distributed to administrators, each school, the Portland Teachers Association, the press, and the president of each parent-teacher association or organization and all other appropriate bodies. School Committee meeting agendas shall be made available on the Portland Public Schools website and at Central Office.~~

Adopted: February 6, 1984

Revised: August 26, 1992; December 1, 1993; _____

PORTLAND PUBLIC SCHOOLS