



Portland Public Schools

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Portland School Committee

Business Meeting – 7pm

Executive Session – immediately following the Business Meeting

Wednesday, June 2, 2010

Room 250, Casco Bay High School

Assuring that all students are learning for their future

7:00 pm – Business Meeting

Call to Order

Pledge of Allegiance

Report of the Chair

Report of the Superintendent

1. Recognize retirees

Report of the Secretary –

1. Consideration and action to approve the meeting minutes of May 5, 2010 and May 19, 2010

Moved _____ Seconded _____ Voted _____ to approve the meeting minutes of May 5, 2010 and May 19, 2010

Report of the Committees

1. Curriculum and Educational Planning Committee
2. Facilities and Transportation Committee
3. Finance Committee
4. Other committees and/or member concerns

Consent Items

1. \$400 to Longfellow school through the UNUM matching donation program - \$200 by Pierre Meahl, Portland and \$200 from UNUM.

Old Business - None



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New Business

1. First reading of:

A. Elementary Capital Needs Task Force recommendations (ECNTF)

Background information – First Reading - No action necessary

At the May 5, 2010 School Committee meeting the Committee voted to receive the ECNTF final report and refer it to the Facilities and Transportation Subcommittee. The subcommittee met on May 12, 2010 at which time they voted on three recommendations pertaining to the ECNTF. These recommendations are included with the agenda in a memo from the superintendent. The School Committee will be asked to consider approving the plan at the June 9, 2010 meeting.

B. Applications for state funding of five elementary schools under the New construction/renovation for the Major Capital Improvement Program Rating Cycle 2010-2011 through the Department of Education, School Facilities Services

Background information– First Reading - No action necessary

The School Committee needs to approve the submission of applications for state funding of five elementary schools for under the New construction/renovation for the Major Capital Improvement Program Rating Cycle 2010-2011 through the Department of Education, School Facilities Services. The School Committee will be asked to approve the applications at the June 9, 2010 meeting.

C. LAU Plan

Background information– First Reading - No action necessary

The LAU Plan (Plan) derives its name from the 1974 U.S. Supreme Court case, Lau v. Nichols. The subsequent decision upheld Title VI of the Civil Right Act of 1964 and required school districts to provide special assistance to LEP (limited English proficient) students [another term used is English language learners (ELLs)] who are unable to benefit from an educational program conducted primarily in English. The Plan itself is a school district's written program guide to provide meaningful education for ELLs. Mandatory components of the Lau Plan include guidelines for student identification, assessment, programming, student placement, monitoring of progress, and exit from program, as well as process for the district to evaluate its program for ELLs. The Lau Plan requires School Committee approval and should be reviewed frequently to reflect current state and federal mandates, as well as current research and best practice in teaching English language learners. Portland Public Schools' Lau Plan was last revised in 2005. The School Committee will be asked to consider approving the plan at the June 16, 2010 meeting.

2. Consideration and action to receive policy IHBEA – Programs for Students with Limited English Proficiency and refer to the Policy Committee.

Background information

Policy IHBEA is being revised to reflect changes made to within the LAU Plan.

Moved _____ Seconded _____ Voted _____ to receive policy IHBEA and refer to the Policy Subcommittee.



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3. Consideration and action to receive policy IJOA – Field Trips and Excursions, and Non-Sanctioned Foreign Trips and refer to the Policy Committee.

Background information

After discussion with legal counsel it is being recommended that policy IJOA be rewritten to reflect that out-of-country field trips are non-sanctioned by the School Committee and/or Portland Public Schools. Policy IJOA is being restructured to reflect that the School Committee will no longer be approving out-of-country field trips.

Moved _____ Seconded _____ Voted _____ to receive policy IJOA and refer to the Policy Subcommittee.

4. Consideration and action to receive policy LH – Accreditation – Relations with Accrediting Agencies and refer to the Policy Committee.

Background information

Policy LH has been drafted, at the School Committee's request, to provide guidance in using a comprehensive external review process.

Moved _____ Seconded _____ Voted _____ to receive policy LH – Accreditation – Relations with Accrediting Agencies and refer to the Policy Subcommittee.

Personnel – None

Committee Focus on Educational Issues - None

Public Comment Prior to 11:00 PM on any items not on the evening's agenda

Executive Session

1. Consideration and action to move into Executive Session to discuss three retirement related personnel issues, pursuant to 1 MRSA § 405(6)(A).

Moved _____ Seconded _____ Voted _____ to move into Executive Session to discuss three retirement related personnel issues, pursuant to 1 MRSA § 405(6)(A).

Moved _____ Seconded _____ Voted _____ to come out of Executive Session

2. Consideration and action to grant the retirement incentive approved by the School Committee on February 3, 2010, to three employees.

Moved _____ Seconded _____ Voted _____ to grant the retirement incentive approved by the School Committee on February 3, 2010, to three employees.



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3. Consideration and action to move into Executive Session to discuss the employment and compensation of the Chief Academic Officer, pursuant to 1 MRSA § 405(6)(A).

Moved _____ Seconded _____ Voted _____ to move into Executive Session to discuss the employment and compensation of the Chief Academic Officer , pursuant to 1 MRSA § 405(6)(A).

Moved _____ Seconded _____ Voted _____ to come out of Executive Session

Adjournment

Moved _____ Seconded _____ Voted _____ to adjourn the meeting at _____.

Upcoming School Committee Meetings

June 9, 7pm Business Meeting, Room 250, CBHS

June 16, 7:00pm Business Meeting, Room 250, CBHS

Upcoming Workshops

June 9, 7:30pm Workshop, Room 250, CBHS

Upcoming Subcommittee Meetings

June 8, 5:30pm Curriculum and Ed Planning Committee, Room 321, PATHS

June 9, 5:30pm Facilities/Transportation, Room 321, PATHS

June 16, 6pm Finance Committee, Room 321, PATHS

June 23, 5:30pm Curriculum and Ed Planning Committee, Room 321, PATHS

August 4, 6pm Finance Committee, Room 321, PATHS

August 11, 5:30pm Facilities/Transportation, Room 321, PATHS

August 25, 5:30pm Curriculum and Ed Planning Committee, Room 321, PATHS



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Draft: May 12, 2010

Approved:

Under the Report of the Secretary: May 5, 2010

Mr. Eglinton called the meeting to order at 7:05 pm.

Members Present: Edward Bryan, Jaimey Caron, Justin Costa, Liz Holton, Marnie Morrione, Sarah Thompson, Jenna Vendil, Mohamed Abdirahman, Noah Lupica, Bijou Umuhoza, and Chair Peter Eglinton

Report of the Chair

Mr. Eglinton:

1. Reported that students presenting on the fund raiser for Haiti and Afghanistan were not available to attend the meeting tonight.
2. Reported that City council unanimously approved the School Committee budget and voiced strong support for the work of the School Committee. Chair Eglinton noted and encouraged all to vote on May 11th.
3. Shared that Sarah Thompson will Chair the May 12th School Committee Workshop and Kate Snyder will Chair the May 19th School Committee Business Meeting as Chair Eglinton will be unable to attend these two meetings.

Report of the Superintendent

Dr. Morse:

1. Introduced Casco Bay High School students who presented on the World Language Expedition.
2. Introduced Joe Makley who reported on the roll out of the new Portland Public Schools web page.
3. Announced current resignations.

Report of the Secretary

1. Consideration and action to approve the meeting minutes of the April 7, 2010, and April 28, 2010.

Ms. Morrione motioned, Mr. Costa seconded and it was voted unanimously to approve the meeting minutes of the April 7, 2010, and April 28, 2010. Students voted with the majority.

Report of the Committees

1. Curriculum and Educational Planning – Sarah Thompson
 - a. Reminders of upcoming meetings: Tuesday, May 11th at 5:30 in Room 321 of PATHS where there will be a presentation on Aims Web, and on May 27th there will be a continuation of teacher topic K-



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- 12 Unified Curriculum at 6:30pm at Lincoln Middle School in the All Purpose Room.
- b. Encourage members to attend the upcoming Infinite Campus presentation.
2. Facilities and Transportation – Jaimey Caron
- a. Next meeting is Wednesday, May 12th at 6:00pm to consider referral of the report of the Elementary Facilities Task Force.

Consent Items

Dr. Morse reviewed donations and thanks contributors.

With unanimous consent, it was agreed to move an agenda item out of order.

New Business

1. Consideration and action to authorize the superintendent to submit the following grants on behalf of the Portland Public Schools:
 - A. School Improvement Plan (SIP) for Riverton
 - B. i3 Music grant in conjunction with Portland Symphony
 - C. i3 High School improvement grant in conjunction with Learning Works

Ms. Holton moved and Ms. Thompson seconded to authorize the superintendent to submit the following grants on behalf of the Portland Public Schools:

- A. School Improvement Plan (SIP) for Riverton
- B. i3 Music grant in conjunction with Portland Symphony
- C. i3 High School improvement grant in conjunction with Learning Works

Dr. Morse spoke to the motion and invited Nancy Kopak, Riverton Elementary Principal, Kate Theriault, NCLB Coordinator, Kathleen Casasa, PEA President, and Jill Blackwood to also speak to the motion.

Public Comment: Stephen Scharf

It was voted unanimously to authorize the superintendent to submit the following grants on behalf of the Portland Public Schools (students voted with the majority):

- A. School Improvement Plan (SIP) for Riverton
- B. i3 Music grant in conjunction with Portland Symphony
- C. i3 High School improvement grant in conjunction with Learning Works



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2. (Addendum) Consideration and action to authorize the Superintendent to submit the following MOU on behalf of the Portland Public Schools:
 - A. Race to the Top

Mr. Bryan motion and Ms. Morrione seconded to authorize the Superintendent to submit the following MOU on behalf of the Portland Public Schools:

- A. Race to the Top

Dr. Morse spoke to the motion.

Public Comment: Kathleen Casasa, Stephen Scharf

It was voted unanimously to to authorize the Superintendent to submit the following MOU on behalf of the Portland Public Schools (students voted with the majority):

- A. Race to the Top

Old Business

1. Consideration and action to approve the Portland Public Schools 2010-2011 school calendar.

Ms. Vendil motioned and Ms. Thompson seconded to approve the Portland Public Schools 2010-2011 school calendar.

Dr. Morse spoke to the motion.

Public Comment: Steven Scharf and Kathleen Casasa

It was voted unanimously to approve the Portland Public Schools 2010-2011 school calendar. Students voted with the majority.

2. Consideration and action to execute appropriate documentation to add the Co-Curricular Directors to the PAA bargaining unit, subject to the negotiation of the wages, hours, and working conditions for these positions.

Ms. Holton motioned and Mr. Costa seconded to execute the appropriate documentation to add the Co-Curricular Directors to the PAA bargaining unit, subject to the negotiation of the wages, hours, and working conditions for these positions.

Dr. Morse spoke to the motion.



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Public Comment: Steven Scharf, Stephen Rogers

It was voted 6-2 in favor of executing the appropriate documentation to add the Co-Curricular Directors to the PAA bargaining unit, subject to the negotiation of the wages, hours, and working conditions for these positions. Students absent.

3. Consideration and action to approve the Central Office Organizational Chart.

Mr. Bryan motioned and Ms. Thompson seconded to approve the Central Office Organizational Chart.

Dr. Morse spoke to the motion.

Public comment: Stephen Scharf, Herb Hopkins, Kathleen Casasa

Chair Eglinton recommended to an amendment to read: Consideration and action to approve the Central Office reorganization plan dated April 30, 2010, with unanimous consent.

It was voted unanimously of all those present to approve the Central Office Reorganization Plan dated April 30, 2010. Students absent.

New Business

1. First reading of the Portland Arts and Technology High School & Westbrook Regional Vocational Investigation Task Force Report.
2. Consideration and action to accept the Elementary School Capital Needs Task Force final report and refer to the Facilities and Transportation Subcommittee.

Ms. Holton moved and Ms. Vendil seconded to accept the Elementary School Capital Needs Task Force final report and refer to the Facilities and Transportation Subcommittee.

Mr. Caron spoke to the motion.

Public comment: Stephen Scharf

It was voted unanimously to accept the Elementary School Capital Needs Task Force final report and refer to the Facilities and Transportation Subcommittee. Students absent.



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Personnel

1. Consideration and action to approve the Personnel items as listed:

Leave of Absence: Effective 2010-2011 School Year

Erica Lee-Winship	Social Studies/PHS	0.5	Childrearing
Meghan Prestes	Grade 1/EECS	1.0	Childrearing
Colleen Hallee	Reading/Lyseth	1.0	Childrearing
Erin Mcguiggin/Behen	Grade 2/EECS	1.0	Childrearing

Ms. Holton moved, Mr Costa seconded and it was voted unanimously to approve the Personnel items as listed:

Leave of Absence: Effective 2010-2011 School Year

Erica Lee-Winship	Social Studies/PHS	0.5	Childrearing
Meghan Prestes	Grade 1/EECS	1.0	Childrearing
Colleen Hallee	Reading/Lyseth	1.0	Childrearing
Erin Mcguiggin/Behen	Grade 2/EECS	1.0	Childrearing

Executive Session

1. Consideration and action to move into Executive Session to discuss negotiations with the Educational Technicians/Bilingual Facilitators, pursuant to 1 MRSA §406 (6)(D).

Mr. Bryan moved, Ms. Vendil seconded and it was voted unanimously to move into Executive Session to discuss negotiations with the Educational Technicians/Bilingual Facilitators, pursuant to 1 MRSA §406 (6)(D)

2. Consideration and action to extend the contract with the Educational Technicians/Bilingual Facilitators by one year to August 31, 2011.

Ms. Morrione moved, Mr. Bryan seconded and it was voted unanimously to extend the contract with the Educational Technicians/Bilingual Facilitators by one year to August 31, 2011.

Adjournment

Mr. Costa moved, Mr. Caron seconded and it was voted unanimously to adjourn the business meeting at 11:06 p.m.

Respectfully Submitted,

Dr. James C. Morse, Sr.
Superintendent



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Draft: May 26, 2010

Approved:

Under the Report of the Secretary: May 19, 2010

Ms. Snyder chaired the meeting this night in the absence of School Committee Chair Eglinton. Ms. Snyder called the meeting to order at 7:00 pm.

Members Present: Edward Bryan, Jaimey Caron, Justin Costa, Liz Holton, Kate Snyder, Sarah Thompson, Jenna Vendil, Mohamed Abdirahman, Noah Lupica and Carl Szanton.

Report of the Chair – No report

Report of the Superintendent

Dr. Morse:

1. Provided an update on the hiring of various central office and building administration.
2. Announced the recent resignations.

Report of the Committees

1. Curriculum and Educational Planning – Ms. Thompson
 - a. Provided an update on the May 11th meeting where there was an AIMSweb presentation. This information is posted on the web.
 - b. May 27th at 6:30 p.m. at Lincoln Middle Schools' common room will be part 2 of the teacher topic night on K-12 unified curriculum.
 - c. June 8th at 5:30 p.m. in room 321 of PATHS will be a meeting where there will be a presentation on Infinite Campus.
 - d. On June 23rd at 5:45 p.m. in room 321 of PATHS will be a review of policies suggested by Drummond Woodsum for possible deletion as well as a discussion on a new policy "Honor Code."
2. Facilities and Transportation – Mr. Caron
 - a. Met last Wednesday where they discussed the recently referred report of the Elementary Facilities Capital Needs Program. This will be brought forward for a first read at the next business meeting and for a vote at the first business meeting in June.
3. Finance Committee – Ms. Snyder
 - a. Met prior to the business meeting this evening and reviewed the year-to-date and financials as well as the status on the FY10 curtailment.
 - b. Next Finance Committee Meeting is schedule for June 16th at 6:00 p.m. in room 321 of PATHS.
4. Other Committee and/or Member Concerns



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- a. Ms. Thompson discussed the revision of the building use request forms as a result of a recent incident at one of the buildings and requested that the Superintendent work with legal council to implement these requested revisions.

Old Business

- 1. Consideration and action to accept the Portland Arts & Technology High School and the Westbrook Regional Vocational Center Investigation Task Force Report with recommendations to move the merger to Phase II – Organization to include working on an enhanced cooperative agreement and a five-year plan.

Ms. Holton moved and Mr. Bryan seconded to accept the Portland Arts & Technology High School and the Westbrook Regional Vocational Center Investigation Task Force Report with recommendations to move the merger to Phase II – Organization to include working on an enhanced cooperative agreement and a five-year plan.

Dr. Morse spoke to the motion and invited Dr. Reza Namin, Superintendent of the Westbrook School Department, to also speak to the motion.

It was voted unanimously to accept the Portland Arts & Technology High School and the Westbrook Regional Vocational Center Investigation Task Force Report with recommendations to move the merger to Phase II – Organization to include working on an enhanced cooperative agreement and a five-year plan. Students voted with the majority.

New Business

- 1. Consideration and action to authorize the hiring process to begin for the positions listed:

Position	FTE	Location	Annual Salary (pro-rated)	Funding Source	Rationale
40 hour/week Bus Driver	.95	Transportation	\$1,743.60 for FY 10 \$28,711.28 ann'l for FY11	Local	A 40 hour person drop to 30 hours. This leaves a 40 hour position open. This is a position we need to fill to be at full strength.
Van Driver	.75	Transportation	\$1,665.60 for FY 10 16,572.72 ann'l for FY11		Employee resigned, leaving this position un-filled. This is a position we need to fill to be at full strength.

Ms. Thompson moved and Mr. Costa seconded to authorize the hiring process to begin for the positions listed.



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Dr. Morse spoke to the motion.

It was voted unanimously to authorize the hiring process to begin for the positions listed. Students voted with the majority.

Personnel

- 1. Consideration and action to approve the Personnel item as listed:

PAA, Effective 7/1/2010

A. Ira Waltz Principal Deering High School \$105,260

Ms. Thompson moved and Ms. Vendil seconded to approve the Personnel item as listed.

Dr. Morse spoke to the motion and Mr. Waltz was invited to also speak to the motion.

It was voted unanimously to approve the Personnel item as listed.

- 2. Consideration and action to approve the Personnel item as listed:

B. Hiram Sibley Asst Principal/King \$71,500

Mr. Costa moved and Ms. Vendil seconded to approve the Personnel item as listed.

Dr. Morse spoke to the motion and invited Mr. Sibley to also speak to the motion.

It was voted unanimously to approve the Personnel item as listed

- 3. Consideration and action to approve the Personnel items as listed:

Leave of Absence: Effective 2010-2011 School Year

Tesia McCarthy SPED/Riverton .5 Childrearing
Lynn Cuenin Grade 5/Reiche 1.0 Personal

Ms. Thompson moved, Mr. Costa seconded and it was voted unanimously to approve the Personnel items as listed.

Re-election of Probationary Teachers: Effective 09/01/10

Location	FTE	Assignment	First Name	Last Name
Adult Education	0.5	Adult Ed Tchr/Counselor	Katharine	Carlson
Adult Education	0.5	Adult Ed Tchr/Counselor	Jill	Gorneau



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Adult Education	0.5	Student Services Advisor	Anja	Hanson
Adult Education	0.75	Adult Ed Tchr/Counselor	Kathleen	Hiscock
CBHS	0.5	For Lang French	Catherine	Menyhart
Clifford	1	Grade 2	Erin	Partridge
DHS	1	Math	Jennifer	Jackson
DHS	1	Math	Sarah	Salisbury
Lincoln	1	Language Arts (8)	Antona	Briley
Lincoln	1	Health	Michael	Fullerton
Lincoln	1	ESL (6-8)	Shayna	Malyata
Moore	1	Music Middle (6)	Abby	Hutchins
PATHS	1	Voc-Auto Technology I	Ervin	Osborne
Peaks	1	Grade 1-2	Maureen	Cott
Peaks	1	Kindergarten	Julia	Dilger
PHS	0.6	ELL	Constance	Daigle
PHS	0.5	Health	Elizabeth	Koharian
PHS	1	Math	Rosalee	Lamm
PHS	1	Math	Christopher	Smart
Presumpscot	1	Kindergarten	Kailen	Phelan
Riverton	1	Grade 1	Kimberly	Elliott
Riverton	0.5	Reading Recovery Title IA	Janice	Williams

Ms. Holton moved, Ms. Vendil seconded and it was voted unanimously to approve Personnel items as listed.

Re-election of Probationary Teachers: Effective 09/01/10

5. Consideration and action to approve the Personnel items as listed:

1st Time Continuing Contract Teachers: Effective 09/01/10

Location	FTE	Assignment	First Name	Last Name
Adult Education	0.85	Adult Ed Tchr-Family Literacy	Marissa	Lemieux
CBHS	0.5	Library/Media Specialist	Claire	Doheny
CBHS	1	For Lang Spanish	Nancy	Hagstrom
DHS	0.8	Social Worker	Robert	Carroll
DHS	1	Guidance	Libby	Heselton
Ed Planning	1	Coordinator - Healthy Maine Grant	Chanda	Turner
King	1	Science (6)	David	Mann
Lincoln	1	Math (6)	Kristof	Mueller



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PATHS	1	Applied Technology	Jill	Irving
PHS	1	Math	Ileen	Daponte

Ms. Thompson moved, Mr. Costa seconded and it was voted unanimously to approve the Personnel items as listed.

1st Time Continuing Contract Teachers: Effective 09/01/10

- 6. Consideration and action to approve the Personnel item as listed:

Reduction in Force Effective 9/1/10

A. Pursuant to 20- MRSA §13201, to eliminate the position of a 1.0 Special Education teacher at Moore Middle School because of changes in local conditions and to terminate the teaching contract of Kathleen Archambault as of 9/1/2010 as the result of the elimination of that position; and to instruct the superintendent to provide Kathleen Archambault with at least 90 day notice of elimination of the position and termination of her teaching contract.

Mr. Bryan moved and Ms. Thompson seconded to approve the Personnel item as listed.

Dr. Morse spoke to the motion.

It was voted unanimously to approve the Personnel item as listed.

- 7. Consideration and action to approve the Personnel item as listed:

B. Pursuant to 20- MRSA §13201, to eliminate the position of a 1.0 Technology Education teacher at Moore Middle School because of changes in local conditions and to terminate the teaching contract of Rodney Richard as of 9/1/2010 as the result of the elimination of that position; and to instruct the superintendent to provide Rodney Richard with at least 90 day notice of elimination of the position and termination of his teaching contract.

Mr. Bryan moved, Ms. Thompson seconded and it was voted unanimously to approve the Personnel item as listed.

- 8. It was referred to the addendum for consideration and action to approve the Personnel item as listed.

C. Pursuant to 20- MRSA §13201, to eliminate the position of a 1.0 Special Education teacher at the Howard C. Reiche Community School because of changes in local conditions and to terminate the teaching contract of Andrew Lefebvre as of 9/1/2010 as the result of the elimination of that position; and to instruct the superintendent to provide



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Andrew Lefebvre with at least 90 day notice of elimination of the position and termination of his teaching contract.

Mr. Bryan moved, Mr. Caron seconded, and it was voted unanimously to approve the Personnel item as listed.

Public Comment Prior to 11:00 pm on any items not on the evening's agenda

1. Kathleen Casasa, President of PEA

Adjournment

Mr. Costa moved, Ms. Holton seconded, and it was voted unanimously to adjourn the meeting at 8:23 p.m. Students voted with the majority

Respectfully Submitted,

Dr. James C. Morse, Sr.
Superintendent