

Portland School Committee

Business Meeting – 7pm

Wednesday, September 3, 2008

Room 250

Casco Bay High School

Assuring that all students are learning for their future

Business Meeting

Call to Order

Pledge of Allegiance

Report of the Chair

Report of the Superintendent

1. Opening of School
2. NCLB report – Kate Theriault
3. Multilingual Office
4. Resignations – none to report

Report of the Secretary - None

Report of Committees

1. Policy Committee/Legislative Affairs
2. Finance Committee
3. Personnel Committee
4. Portland Education Partnership
5. Building Committee
6. Other Committees and/or member concerns

Consent Items - None

Old Business

1. Consideration and action to approve the names of selection/interview panel for Superintendent's Search Committee

Moved ___ Seconded ___ Voted ___ to approve the names of selection/interview panel for Superintendent's Search Committee

2. Consideration and action to approve the charge of Superintendent's Search Committee

Moved ___ Seconded ___ Voted ___ to approve the charge of Superintendent's Search Committee

3. Consideration and action to approve the MSMA Superintendent Search Service Contract

Moved _____ Seconded _____ Voted _____ to approve the MSMA Superintendent Search Service Contract

4. Consideration and action to approve the MOU between Portland Public Schools and the Portland Public Library July 1, 2008 to June 30, 2010.

Moved _____ Seconded _____ Voted _____ to approve the MOU between Portland Public Schools and the Portland Public Library July 1, 2008 to June 30, 2010.

5. Consideration and action to approve changing November 4, 2008 to a non-student day due to four schools being utilized as polling places.

Moved _____ Seconded _____ Voted _____ to approve changing November 4, 2008 to a non-student day due to four schools being utilized as polling places.

Personnel

1. Consideration and action to approve the Personnel items listed:

Leave of Absence: Effective 9/1/08 for the 2008-2009 school year
Heather Wood Adult Education Instructor Childrearing

Election: Effective 9/1/08 – one year only
Ralph Desarno PE/Moore Lane 1/Step 4 \$37,517
BA in Communication/USM, as well as a Teaching Certificate in PE/St. Joseph's

Moved _____ Seconded _____ Voted _____ to approve the Personnel items listed

Committee Focus on Educational Issues

Public Comment Prior to 11:00 PM on any items not on the evening's agenda

Adjournment

Moved _____ Seconded _____ Voted _____ to adjourn the business meeting at _____

Upcoming School Committee Meetings – Room 250, CBHS

Sept. 3, 7pm
Sept. 17, 7pm

Upcoming Workshops – Room 250, CBHS

Sept. 10, 7pm Personnel Committee, Room 250 – Update
MEA/SAT Results

Upcoming Subcommittee meetings

Sept. 2, 6pm Policy/Leg. Affairs Committee, Room 250
Sept. 10, 5:30pm Finance Comm., Room 250
Sept. 15, 6pm Facilities Task Force, West School
Sept. 16, 5:30pm Personnel Committee, Room 321
Sept. 17, 6pm Policy/Leg. Affairs Comm., Room 250
Sept. 23, 5:30pm Finance Comm., Room 340

Portland Public Schools

Jeanne Whynot-Vickers

Interim Superintendent

196 Allen Ave.
Portland, ME 04103

Dear Portland Public School Students, Parents, Guardians and Staff,

As Interim Superintendent for the Portland Public Schools, I have the honor of welcoming our students, our educators, our staff and our families back to school. It's been a short but busy summer for all members of our school community.

For our students - we have offered, and our students have taken advantage of, an unprecedented number of summer learning opportunities.

In partnership with the United Way and the Libra Foundation, SummerChamps enabled our fourth, fifth and sixth-graders to attend summer camps of their choice. Whether those choices were academically focused or just for fun, the students learned about themselves and the social skills that will help them succeed in school.

The district also offered targeted programs to those students in transition from elementary to middle school and from middle to high school. Some incoming sixth-graders studied math and experienced what it will be like in middle school – a scary transition for many students.

At the high school level, 30 entering freshman attended *Fresh Start*, a four-week program that built upon their literacy and numeracy skills while enhancing their life and recreational skills. Another 40 incoming ninth-graders attended *Academic Youth Development* – building their confidence in math and their confidence in themselves as they make the transition to high school. Additionally, many students studied independently by completing their summer reading lists and finishing their school projects.

While the students learned, so did their teachers. I am proud that over 300 teachers, educational technicians and principals participated in summer workshops and courses to improve their practice and enhance their skills. I applaud their commitment and am confident that more skillful educators lead to further growth in student learning.

Our maintenance workers and custodians completed many small and large facilities projects designed to enhance our learning environment. New staff have been hired and oriented to their new positions. School supplies were ordered and have arrived – all this in preparation for our students' first day of school.

Assuring that effective systems support and advance the mission, vision and beliefs of the Portland Public Schools.

Our new year begins with a number of innovative and exciting learning opportunities. We are particularly excited about the new technology that is arriving daily. A special thanks to our community for supporting a bond to upgrade and enhance our technology infrastructure. It's a first and important step in providing our students with a 21st century learning environment.

The Portland Public Schools Mission is *assuring that all students are learning for their future*. Rigor, relevance and relationships are central to our teaching practice. We believe that all children can learn - in different ways and within different time frames. To that end we will continue to focus our efforts on individualizing learning to ensure that every child has what he or she needs to learn and to succeed.

Please join us as we all work to make our mission a reality in Portland.

To the students, the teachers, the staff and the parents – WELCOME BACK! I know there is great learning in store for all of us. I hope to see you at the many back to school events in the week ahead.

Sincerely,

Jeanne Whynot-Vickers

No Child Left Behind Act: Policy and Practice in Portland Public Schools

September 3, 2008
Portland School Committee

Presenter: Katherine Theriault, NCLB Coordinator



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No Child Left Behind Act: Policy and Practice in Portland Public Schools

The federal role in public education continues to strengthen.



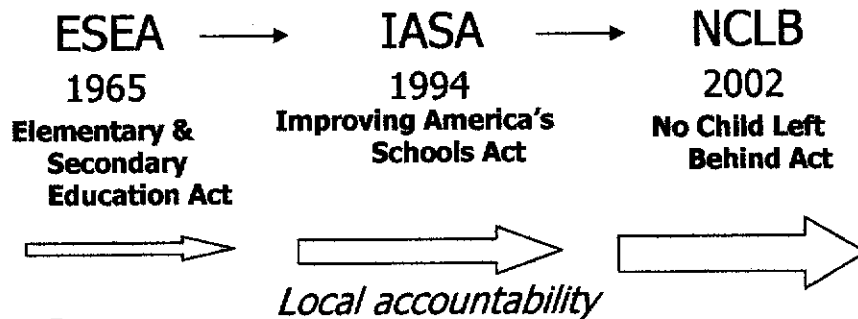
In order to continue receiving federal funds, educators and other decision-makers must deliver services to students while staying within fiscal and programmatic bounds.



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No Child Left Behind Act: Policy and Practice in Portland Public Schools

What is the No Child Left Behind Act (NCLB)?



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No Child Left Behind Act: Policy and Practice in Portland Public Schools

Programs are designed to help achieve the five NCLB goals:

- 1: By 2013-14, all students will reach high standards (Maine Learning Results), at a minimum attaining proficiency or better in reading/language arts and mathematics.**
- 2: All limited English proficient students will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and math.**
- 3: By 2005-06, all students will be taught by highly qualified teachers.**
- 4: All students will be educated in learning environments that are safe, drug free, and conducive to learning.**
- 5: All students will graduate from high school.**



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**No Child Left Behind Act:
Policy and Practice in Portland Public Schools**

NCLB Titles support students' & educators' work toward those goals.

- **Title IA:** Improving the Academic Achievement of the Economically Disadvantaged
- **Title IIA:** Improving Teacher Quality
- **Title IID:** Enhancing Education through Technology
- **Title IVA:** Safe and Drug-Free Schools & Communities
- **Title V:** Innovative Education



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**No Child Left Behind Act:
Policy and Practice in Portland Public Schools**

Three Fiscal Requirements that Drive Local Allocations and Expenditures of NCLB Funds

1. Supplement, Not Supplant
2. Maintenance of Effort
3. Comparability



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1. Supplement, Not Supplant

First local, state and/or non-federal funds must be used to provide students and teachers at eligible schools with adequate basic educational services.



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1. Supplement, Not Supplant

Only then can NCLB funds be used to provide **EXTRA** services for eligible children and staff at eligible schools to **supplement** their adequate basic education.



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2. Maintenance of Effort

The district must be able to prove that it maintains local levels of funding from year to year, regardless of the levels of NCLB funding it receives.



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3. Comparability



The district must demonstrate annually that staffing ratios at Title I schools are comparable to staffing at non-Title I schools.



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Participating Schools, 2008-09

Public		Non-Public	
Clifford	Presumpscot	Breakwater	Levey Day
East End	Reiche	Cathedral	McAuley
King MS	Riverton	Cheverus	St. Brigid
Portland High			Waynflete

There also are district-level initiatives that serve both public and non-public schools.



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How are NCLB allocations determined?

Title IA allocations are based on students' **free lunch** status, a proxy for poverty.

All other Title allocations are based on **student enrollment**.



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Allocations used in this presentation are **DRAFT** amounts for the 2008-09 school year.

Final allocations have not yet been received.

All grant planning is done with estimates and finalized when actual allocation amounts are published.



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No Child Left Behind Act: Policy and Practice in Portland Public Schools

What are PPS's **DRAFT** funding levels for '08- '09?

- **Title IA (Disadvantaged):** \$3,325,733
- **Title IIA (Teacher Quality):** \$728,389 (after transfers: \$447,027)
- **Title IID (Tech):** \$41,920 (after transfers: \$56,407)
- **Title IVA (SDFSC):** \$63,452 (after transfers: \$69,379)
- **Title V (Innovative):** \$0 (after transfers: \$260,948)



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How do the **FY09 DRAFT** allocations compare to **FY08 actual** allocation amounts?

- **Title IA (Disadvantaged):** +\$321,097 (+10.7%)
- **Title IIA (Teacher Quality):** +\$5,270 (+0.7%)
- **Title IID (Tech):** -\$1,883 (-5.7%)
- **Title IVA (SDFSC):** -\$8,980 (-12.4%)
- **Title V (Innovative):** -\$20,115 (-100%)
- **FY08 to FY09 All Titles Net change:**
+\$348,839 (+9%)

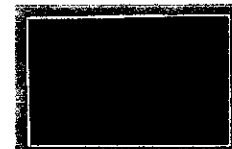


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The Impact: Transferability

- Greatest increase: Title IA, +\$321,097 (more than 92% of the overall increase in funding to PPS for FY09)
- Funds cannot be transferred from Title IA to other Titles.
- As a result, while Title I funding will increase, the other Titles are on track for a net loss...



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The Impact: Transferability

- **Title IIA (Teacher Quality): +\$5,270 (+0.7%)**
- **Title IID (Tech): -\$1,883 (-5.7%)**
- **Title IVA (SDFSC): -\$8,980 (-12.4%)**
- **Title V (Innovative): -\$20,115 (-100%)**
- **FY08 to FY09 Titles IIA-V Net change:
-25,708 (-3%)**



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Where are the funds allocated*?

Title I (Disadvantaged): \$3,325,733

\$3,033,865 (91.2%) to PPS, including Clifford, East End, King MS, Presumpscot, Reiche, and Riverton; Professional Learning; and Parent Involvement



\$204,879 (6.2%) to private schools

\$86,989 (2.6%) to administrative costs

**all allocation amounts and projects are in DRAFT form*



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Where are the funds allocated*?

Title IIA (Teacher Quality): \$447,027 after transfers

\$336,021 (75.2%) to PPS for Professional Development

\$93,125 (20.8%) to private schools

\$17,881 (4%) to administrative costs

**all allocation amounts and projects are in DRAFT form*



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Where are the funds allocated*?

Title IID (Technology): \$56,407 after transfers

**\$42,842 (76%) to PPS for Staff Development on
integrating assessment data into instruction**

**\$11,873 (21%) to private
schools**

**\$1,692 (3%) to administrative
costs**

**all allocation amounts and projects are in DRAFT form*



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Where are the funds allocated*?

Title IVA (SDFSC): \$69,379 after transfers

\$55,141 (79.5%) to PPS for SDFSC Coordinator (grant writing, program development, training, program evaluation, data analysis, community outreach)

\$12,850 (18.5%) to private schools

\$1,388 (2%) to administrative costs

**all allocation amounts and projects are in DRAFT form*



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Where are the funds allocated*?

Title V (Innovative): \$260,948 after transfers

\$196,150 (75.2%) to PPS for PHS, data tracking software, service-learning, and learning teams

\$54,361 (20.8%) to private schools

\$10,437 (4%) to administrative costs

**all allocation amounts and projects are in DRAFT form*



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**No Child Left Behind Act:
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NCLB Funds:

- **Supplement** existing services and resource levels
- Help **all students achieve** Maine Learning Results
- Support **teacher development**
- Integrate **technology** into instructional programs
- Foster **safe environments** for students to learn and grow
- Encourage **innovative approaches** to instruction, teacher development, & student engagement



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Matrix (Criteria) used in selection of Interview Panel 2008-2009 Superintendent Search

Constituent groups Represented: (not in any specific order)

- Teachers
- Administrators
- Central Office Staff
- Union(s)
- Parents
- Community members without children in the PPS
- Ethnic/Diverse representation (25% of the population in PPS)
- Education Partners outside of PPS
- Business Partners
- Student- Youth Voice
- Other employees outside of teachers, administrators and central office

Other factors represented: (not in any specific order)

- Refugee/Immigrant Experience
- Social Services Experience
- Special Ed Experience
- "Fresh" Perspectives
- Gender balance
- No possible conflicts of interests or conflicts that could be perceived by the community
- All levels of PPS represented- Elementary, Middle and High School
- Various styles of learning represented
- All parts of the City of Portland covered (residence)
- Various levels of involvement in PPS
- Working Class represented
- Professionals represented
- Who do the prospective members represent in the community?

Interview Panel (Outside of SC involvement)
Agreed upon by Personnel Committee Unanimously 3-0
SC- August 27th SC first read
September 3rd SC vote

(Joline Hart as HR Director of PPS w/school committee not included in number below)

Teachers

1. **Joan Gildart**- Longfellow Elementary School; teacher in Ptlid since 1973 K-5; Parent of 3 former PPS students
2. **Christian Perry**- King Middle School- PE/Health Teacher-former Ed Tech; exp in England with appts. Of "Governors" = Superintendents
3. **Kathryn Toppan**- English Teacher DHS

Student

1. Open – possible Youthink student or one referred by other means

Central Office

1. **Herb Hopkins**- Finance Director
2. **Grace Valenzuela** –Multicultural Director

Administrator

1. **Derek Pierce**-Casco Bay High School Principal

Union(s)

1. **Kathleen Casasa**- Deering High School- Teachers Union President
2. **Steve Rogers** – Portland High School Asst. Principal- PAA Union President
3. **Al Higgins**- BaseUnion President

Other Employee

1. **Heather Washburn**- Ed Tech- Presumpscot School

Business Partner/Education Partner

1. **Luisa Deprez**- USM Women Studies, former PPS Parent., Social Work Exp.
2. **Abraham Peck**- USM Refugee/Immigrant exp; Director of Academic Council for Jewish, Christian and Islamic Studies

Parents (multiple hats worn)

1. **Margaret Hazlett**- New parent EECS, Spec Ed. Exp; educator, exp in English as 2nd language, masters in administration, planning and public policy
2. **Gretchen Berg**- Parent Hall Elem School Student & educator in arts, business leader-self employed
3. **Regina Phillips**- Parent Deering High School Student & Member of the NAACP
4. **David Ruff**- Parent of Nathan Clifford Elem and King Middle School Students & Great Maine Schools Educator , business leader
5. **Kathy Buxton**- Parent Riverton Elementary School, School Leader, Former PTO President; HR Director at a local business; involved in numerous community orgs.

Community

1. **Ethan Strimling**- Social Svc. Exp-Portland West., Policy Background-Current State Senator until 11/08, Masters in Education
2. **Khadija Guled**- refugee/immigrant community exp., Social Worker-Community Counseling

20 final tally

Superintendent Search Committee Charge
August 2008

Charge for the Portland Public School Superintendent Search- Personnel Subcommittee-
for the purpose of conducting a search for a permanent superintendent for Portland Public
Schools.

1. Review the processes used during the previous superintendent searches.
2. Develop a process and timeline for use in the superintendent search.
3. Discuss and make recommendations for the role of in-house staff and outside consultant services for parts of the process.
4. Consider costs and develop a budget for search related expenses.
5. Review/revise if needed the PPS brochure and prepare application materials.
6. Schedule and organize needs assessment forums for gathering public input.
7. Create an advertisement and a list of sources for advertising the position.
8. Research superintendent salaries and benefits to provide to the full School Committee with data for decision making.
9. Prepare a list of stakeholder groups to be included on the screening committee. List to be presented to full SC for first read and vote on screening committee.
10. Full school committee to hold an Executive session to do an initial screening of all applications using list of desirable characteristics and select applications to be forwarded to screening committee.
11. Conduct reference checks as necessary during the process.
12. Prepare and conduct site visits (both ways) as needed.
13. Address any other issues, which may come up and are deemed pertinent to the process.

MAINE SCHOOL MANAGEMENT ASSOCIATION
49 Community Drive
Augusta, Maine 04330

MSMA SUPERINTENDENT SEARCH SERVICE CONTRACT

We, the Maine School Management Association (the "Association"), confirm our agreement to provide consulting services and assistance to the Portland School Committee (the "Committee") in connection with its search for and engagement of a superintendent. This agreement is on the following terms and subject to the following conditions:

1. The Association shall perform the following services:
 - A. General consultation with the Committee or its representative.
 - B. Preparation and placement of advertisement in specified newspapers/publications.
 - C. Preparation and distribution of an application form.
 - D. Forwarding acknowledgment letters to all applicants.
 - E. Receiving and organizing all materials from applicants for delivery to the Chair of the Screening Committee.
 - F. Other items as mutually agreed upon.
2. All services performed by the Association will be performed as an independent contractor furnishing consulting services and advice. The Committee retains final authority to approve or disapprove materials for general dissemination to applicants and candidates and to interview such candidates as they may choose.
3. The Committee and the Association agree that all information pertaining to the confidential aspects of the search shall remain so as provided in 20-A MRSA, Sec. 6101, and shall be limited to persons actively involved in the process.
4. The Committee shall pay expenses incurred by the Association in performing services, such as, but not limited to, printing costs, mailing, telephone charges, and travel expenses. Services shall be provided by the Association at a rate of \$70.00 per hour for professional staff time and \$20.25 per hour for clerical time. Should the Committee desire services in addition to those identified in this agreement, they shall be provided by the Association at these same rates.
5. The Committee may terminate this agreement at any time by written notice of termination delivered to the Association at the address on the letterhead. Upon such termination, the Committee shall reimburse the Association for all expenses incurred by it in performing services through the date the termination notice is delivered.