

Old Business

1. Consideration and action to approve the following policies:

- a. EEA – Transportation

Moved _____ Seconded _____ Voted _____ to approve policy EEA-Transportation

- b. BBAB –Student Representation to the School Committee

Moved _____ Seconded _____ Voted _____ to approve policy BBAB –Student Representation to the School Committee

New Business

1. Consideration and action to opt into the National Instructional Materials Accessibility Standard (NIMAS) and National Instructional Materials Access Center (NIMAC) programs as part of the local entitlement application process.

Moved _____ Seconded _____ Voted _____ to opt into the National Instructional Materials Accessibility Standard (NIMAS) and National Instructional Materials Access Center (NIMAC) programs as part of the local entitlement application process.

2. Consideration and action to accept the recommendation of the 3x3 Elementary Facilities Committee regarding the Clifford School project.

Moved _____ Seconded _____ Voted _____ to accept the recommendation of the 3x3 Elementary Facilities Committee regarding the Clifford School project.

3. Consideration and action to terminate the contract of Deborah Breiting due to the elimination of a .7 Adult Education Teaching position, pursuant to 1 MRSA 20-A § 13201, Chapter 503. (This was approved by the Portland School Committee at its August 29, 2007 meeting).

Moved _____ Seconded _____ Voted _____ to terminate the contract of Deborah Breiting due to the elimination of a .7 Adult Education Teaching position, pursuant to 1 MRSA 20-A § 13201, Chapter 503.

4. Consideration and action to authorize the hiring process to begin for the vacancies listed:

Position	FTE	Location	Annual Salary	Funding Source	Rationale
Social Studies Teacher - Grade 6-7*	1.0	King	\$ 50,000.00	Local	teaching six periods class size of 24, also crucial as this year this loop will be with incoming sixth graders.
Math & Literacy Specialist	0.3	West	\$ 15,000.00	Grant	support academic IEP goals
Ed Tech III*	1.0	King	\$ 21,205.80	Local	required by a PET for a Mainstreamed Asperger's student
Ed Tech III - SPED*	1.0	Lyseth	\$ 21,205.80	Local	Meet Individualized Educational Program (IEP) requirements
Ed Tech III - FLS*	1.0	Riverton	\$ 21,205.80		FLS Program Requirements
Ed Tech III - FLS*	.5	Riverton	\$ 10,602.90		FLS Program Requirements
Temporary Bus Monitor*	.25	District	\$ 3,675.00	Local	Safety and behavioral issues for out of district treatment transportation
Temporary evening receptionist *	.25	Adult Ed - West	\$ 3,500.00	Local	Security and customer service for evening programs with roughly 150 adult learners passing by.
Cafeteria Worker II*	0.5	Central Kitchen	\$ 8,666.00	Local	vital to getting correct food to correct schools, pre-pack meals for Peaks and Spurwink and hundreds of bag lunches weekly for field trips
Cafeteria Worker II*	.28	Lincoln	\$ 4,874.63	Local	new five-entrée choices which needs position to man the different stations and serve kids
Building Custodian 2*	1.00	DHS	\$ 24,868.08	Local	clean and maintain building
Building Custodian 2*	1.00	Reiche	\$ 24,868.08	Local	clean and maintain building

Total Local Cost	\$ 194,672.09
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*All listed positions are currently in the FY 08 budget

Moved _____ Seconded _____ Voted _____ to authorize the hiring process to begin for the vacancies listed.

Personnel

1. Consideration and action to approve the Personnel items as listed:

Leave of Absence: Effective 2007-2008 School Year
Catherine Palmund .4 Reading/Reiche Personal
Helen Hurd .5 Kindergarten/Clifford Personal
Melissa McStay .2 Social Worker/Deering Personal

Change in Degree: Effective 9/1/07
Emily Tuttle ESL/King Middle School \$3,333
MA/ESL – Northern Arizona University

Election: Effective 9/1/07 **Contract: Probationary 1**
Marge Mehler .5 Special Ed/Cliff & Peaks Island Lane 4/Step 3 \$30,558.50
MA in Humanities/Wesleyan University

Paul McGovern Music/PHS Lane 4/Step 4 \$62,387.00
Doctor of Music/Indiana University

Election: Effective 9/1/07 **One Year Only Contract: Probationary 1**
Joanne Petkus .5 Health-PE/Casco Bay HS Lane 3/Step 2 \$25,716.50
BS in Education/UMO

Moved _____ Seconded _____ Voted _____ to approve the Personnel items as listed.

Public Comment Prior to 11:00 PM any items not on the evening's agenda

Adjournment

Motion _____ Second _____ Action _____ to adjourn the business meeting at _____

STUDENT TRANSPORTATION SERVICES

- A. It shall be the responsibility of the Director of Transportation or his/her designee to coordinate the transportation of students to and from school.
- B. Students shall be eligible for bus services in accordance with the transportation regulations – EEA-R.

The Superintendent shall review these board regulations and make appropriate recommendations when instances of hazardous conditions relating to pupil safety in transportation arise or are corrected.

Legal Reference: 20-A MRSA § 5401

Cross Reference: JICC – Student Conduct on School Buses

Adopted: February 6, 1984

Revised: May 29, 1991; August 26, 1992; April 26, 2006

STUDENT REPRESENTATION TO THE SCHOOL COMMITTEE

The School Committee endorses the concept of student access to the district decision-making process, to provide advice and opinions on matters of common interest, and to enhance communication and a sense of community within the Portland Public Schools.

To create the environment for interaction among and between student representatives, School Committee members and district administration, the School Committee will provide opportunities for participation in the meetings of the School Committee and its subcommittees.

One student from each of the three city high schools will be recognized by the School Committee as nonvoting representatives to the School Committee and invited to participate as voting members on standing committees, as appointed by the School Committee Chair.

One student from each of the three city high schools will be elected in November on Election Day and will serve a one-year term. The nominations will be forwarded through the principals to the Superintendent for submission to the School Committee for approval.

Legal Reference: 20-A MRSA § 1001 (1A)

Adopted: May 5, 2004

Revised: June 2, 2004; _____

ADMINISTRATIVE GUIDELINES FOR STUDENT REPRESENTATIVES

A. Appointment to Committees

Student representatives will be appointed, as appropriate, by the Chair of the School Committee to subcommittees, task forces, advisory groups, or ad hoc committees.

B. Attendance and Participation at Committee Meetings

Student representatives are encouraged to attend all public meetings of the School Committee and other committees that they have been appointed to and will be notified of the time and place of the meetings by the Assistant to the Superintendent. Participation in School Committee meetings shall be open to the student representatives, who are invited and urged to make comments and inquiries pertinent to the subject under discussion, and to propose ideas and suggestions, upon being recognized to do so by the Committee Chair.

Executive Sessions of the School Committee and its subcommittees are not open to student representatives. No confidential information or documents will be provided to student representatives.

Student representatives may not vote in meetings of the School Committee but may vote in other committees to which they have been appointed by the Committee Chair. At School Committee meetings, the preferences of the student representatives will be recorded in the minutes along with the official votes of the School Committee itself.

C. Procedures for Access to the Committee Agenda

In order to provide increased opportunities for more effective linkages between student thinking and Committee action, the Superintendent and Committee Chair will schedule periodic meetings with the representatives for discussion of mutual issues and concerns.

The School Committee deliberates its business from the larger perspective of how the entire district will be affected. All formal recommendations regarding school affairs at a particular school must be made through the school principal to the Superintendent and, if necessary, through the Superintendent to the School Committee. Recommendations either district-wide in nature or affecting more than one school must be made through the Superintendent or committee chairperson to be considered by the School Committee as deemed appropriate by its Chair.

ADMINISTRATIVE GUIDELINES FOR STUDENT REPRESENTATIVES

Announcing your candidacy

Step 1: Register - You may register your candidacy on Monday of the last week full week of school in October.

Step 2: Obtain 50 different peer (student) and two different teacher signatures in support of your candidacy. Signature sheets are included in the packet and must be submitted to the designated staff person no later than the last Friday in October.

Once the candidates have been established, a meeting of all candidates will be called (date to be announced) and guidelines reviewed in regard to campaign posters and campaign speeches as determined by each high school.

Obtaining signatures

If you intend to run for school committee representative you are required to obtain 50 different peer (student) and two different teacher signatures in support of your candidacy. CBHS candidates must obtain 25 peer (student) and two teacher signatures.

Election Timeline

Monday, last full week in October:	Candidate sign up and collect student Signatures in support of a campaign
Friday, last full week in October:	Deadline to declare candidacy. Must be Signed up and have signatures by the official end of the school day.
Official City of Portland election day:	Election Day – Student School Committee Representative elections