

**Portland School Committee**

**Workshop – 5pm to 7pm**

**Business Meeting- 7 p.m.  
and  
Executive Session**

**Wednesday, November 7, 2007**

**Room 250  
PATHS**

**Assuring that all students are learning for their future**

**5:00pm-7pm Workshop**

1. Workshop session with a representative from Maine School Management Association (MSMA) regarding the superintendent's search.

**7:00 p.m. Business Meeting**

**Call to Order**

**Pledge of Allegiance**

**Report of the Chair**

**Report of the Superintendent**

1. **Retirement:** effective 11/30/07  
Mary Bloom    Family Literacy/Adult Ed                      10 years
2. Update on:
  - a. Presentation of a check to Deering High School from Lowe's
  - b. Alternative Plan
  - c. Business Manager/Oversight of school finances
  - d. Retirement Incentive

**Report of the Secretary**

1. Consideration and action to approve the meeting minutes from the October 17, 2007 meeting.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Voted \_\_\_\_\_ to approve the meeting minutes from the October 17, 2007 meeting

**Report of Committees**

1. Policy Committee
2. Finance Committee
3. Legislative Affairs Committee
4. Elementary Facilities Committee
5. Portland Education Partnership
6. Other Committees and/or member concerns

**Consent Items** - None

**Old Business** - None

**New Business**

1. Consideration and action to approve a retirement incentive effective July 1, 2008.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Voted \_\_\_\_\_ to approve a retirement incentive effective July 1, 2008

**Personnel**

1. Consideration and action to approve the personnel item(s) listed:

a. **Change in Degree:**

Regina Dibella                      ESL/Riverton    \$ 3,810  
MA in Education – University of Michigan

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Voted \_\_\_\_\_ to approve the personnel item(s) listed

2. Consideration and action to the authorize the hiring process to begin for the vacancies listed:

Position	FTE	Location	Annual Salary	Funding Source	Rationale
Ed Tech III– Media	1	Hall	\$14,553	Local	Required to fill in for librarian who only works 2 days per week.
Ed Tech III	1	Spring Harbor	\$14,553	Grant	Developmental day treatment program for severely disabled students.
Business Manager	1	Central Office	Approx.\$86,000* (*TBD)	Local	Oversight of \$85M budget and realignment of finance system
Ed Tech – Title 1	.4	Presumpscot	\$4,746	Grant	this person will support students grades 3-5 in reading and math
Parent/Community Specialist (Acholi Sudanese)	.8	Multilingual	\$10,828.80	50 % local 50% grant	Acholi speakers are the largest group of Sudanese. We need to cover Parent Teacher conferences, PETs, discipline hearings and major communications to the parents. It is mandated and necessary for equal access to education.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Voted \_\_\_\_\_ to the authorize the hiring process to begin for the vacancies listed.

**Committee Focus on Educational Issues** - None

**Executive Session**

Consideration and action to move into Executive Session to discuss negotiations with B.A.S.E., Portland Administrators’ Association, Ed. Tech/Language Facilitators, pursuant to 1 MRSA § 405(6)(D)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Voted \_\_\_\_\_ to move into Executive Session to discuss Negotiations with B.A.S.E., Portland Administrators' Association, Ed. Tech/Language Facilitators, pursuant to 1 MRSA § 405(6)(D)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Voted \_\_\_\_\_ to come out of Executive Session

**Public Comment Prior to 11:00 PM on any items not on the evening's agenda**

**Adjournment**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Voted \_\_\_\_\_ to adjourn the business meeting at \_\_\_\_\_

**Upcoming School Committee Meetings**

Nov. 14 7pm - Workshop – Casco Bay High School  
Nov. 21 No meeting  
Nov. 28 7pm – Business Meeting  
-Alternative Plan Approval  
-Casco Bay High School site  
Dec. 5 7pm – Business Meeting – Weighted Grades Guidelines – First reading  
Dec. 12 Workshop: 7pm - Special Education – Barbara Dee  
8pm – PEA Salary Lane Changes  
Dec. 19 7pm – Business Meeting – Approval Weighted Grades Guidelines  
Dec. 26 No meeting

**Upcoming Finance Committee Meetings**

Nov. 13 5:30-7pm Joint Finance Committees, City Hall  
-Alternative Plan draft  
Nov. 14 5pm-6pm School Committee Finance meeting, Room 250, PATHS  
-Multilingual Presentation  
Nov. 28 5:30-7pm School Committee Finance meeting, Room 321, PATHS  
-Alternative Plan  
-Adult Ed Presentation  
-TV3 Presentation  
Dec. 5 5:30-7pm School Committee Finance meeting, Room 321, PATHS  
-K-5 staffing/budget presentations  
Dec. 12 5:30-7pm School Committee Finance meeting, Room 321, PATHS  
-6-8 staffing/budget presentations  
Dec. 19 5:30-7pm School Committee Finance meeting, Room 321, PATHS  
-9-12 staffing/budget presentations

# Portland Public Schools



## APPLICATION FOR RETIREMENT INCENTIVE

Name: \_\_\_\_\_ EE# \_\_\_\_\_

School \_\_\_\_\_ Position \_\_\_\_\_

Date of Birth \_\_\_\_\_ Hire Date \_\_\_\_\_

Effective retirement date \_\_\_\_\_ (Must be no later than June 30, 2008)

- I have not retired from Portland Public Schools and returned to employment.
- As of my effective retirement date, I meet both the age and service eligibility requirements to retire as defined by the Maine State Retirement System.
- As of my effective retirement date, I will have been employed and worked as a regular employee of Portland Public Schools for at least ten (10) years.

I understand and accept the following provisions of the retirement incentive program:

1. If eligible for the retirement incentive, I will receive a lump sum payment equal to the offset paid by Maine State Retirement towards health insurance/Choice Plus Plan, Anthem Blue Cross/Blue Shield in July 2008. For teachers, Ed Techs and school year employees, this amount will be prorated for the period of September 1, 2008 to June 30, 2009.
2. I will also receive an additional lump sum payment equal to the offset paid by Maine State Retirement towards health insurance/Choice Plus Plan through Anthem Blue Cross/Blue Shield in July of each calendar year from July 2008 until the calendar year in which I reach age 65.
3. All retirement incentive payments are taxable income and subject to state and federal taxes. Retirement Incentive recipients will be issued a tax form 1099.
4. If I am currently employed part-time, all payments will be prorated accordingly.
5. The School Committee reserves the right to limit the number of participants and to terminate the program at any time.
6. The School Committee may authorize exceptions to the provisions of the program.
7. If I accept the incentive and am rehired, I must refund the total amount paid.
8. If I have retired from Portland Public Schools, and returned to the employment of Portland Public Schools, I am not eligible for this incentive.
9. MSRS will not use payment of the incentive in calculating retirement benefits.
10. Applications received after December 21, 2007 will **not** be considered.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Return to Joline Hart, Director of Human Resources, no later than 3:30 PM, December 21, 2007

For Human Resources Use Only				
Date Received _____		<input type="checkbox"/> Eligible	<input type="checkbox"/> Ineligible	
2008 _____	2009 _____	2010 _____	2011 _____	2012 _____