

Portland School Committee

**Workshop – 7pm to 8pm
Caucus – 8pm to 8:30pm
Business Meeting- 8:30 p.m.**

Wednesday, November 19, 2008

Room 250 – Casco Bay High School

Assuring that all students are learning for their future

7:00pm - Workshop - School Committee Orientation

I. Introductions – Kate Snyder

- Name – district represented – interest in serving on School Committee

II. Roles and Responsibilities of the School Committee – Peter Eglinton

- Roles & Responsibilities of subcommittees (Committees – purpose – current work)

III. Meeting agendas – Jeanne Whynot-Vickers and Jill Blackwood

- Workshop vs. business meeting and relationship between each
- Friday packet
- Meeting schedules (full committee & subcommittees)
- How to place an item on School Committee agenda

IV. Robert’s Rules – Robert O’Brien

V. School Committee resources – Tom Lafavore and Rebecca Minnick

- Internet connection
- Web address
- Policy Manual
- Agendas and minutes
- Budget information

VI. Caucus Susan Hopkins – Purpose of caucus and who participates

8pm to 8:30pm – Caucus

Caucus

Purpose of the caucus is to discuss the 2008-2009 School Committee Chairperson and Finance Chairperson and come to agreement on nominations being brought forward at the first official meeting of the 2009 School Committee. All votes taken tonight are considered straw votes and are not binding. Official nominations and votes will be taken at the December 1, 2008 School Committee meeting.

Members Present:

Rebecca Minnick _____	Susan Hopkins _____	Sarah Thompson _____
Peter Eglinton _____	John Coyne _____	Justin Costa _____
Kathleen Snyder _____	Lori Gramlich _____	Marnie Morrione _____
Robert O’Brien _____	Jaimey Caron _____	Elizabeth Holton _____

At _____ p.m. _____ moved, seconded _____ and voted _____ to go into caucus session.

_____ nominated _____ as the 2008-2009 School Committee Chairperson.

_____ seconded the nomination of _____ as the 2008-2009 School Committee Chairperson.

_____ moved, seconded _____ and voted _____ to cease nomination.

Committee voted _____ to appoint _____ as the 2008-2009 School Committee Chairperson.

_____ nominated _____ as the 2008-2009 Finance Committee Chairperson.

_____ seconded the nomination of _____ as the 2008-2009

_____ moved, seconded _____ and voted _____ to cease nomination.

Committee voted _____ to appoint _____ as the 2008-2009 Finance Committee Chairperson.

At _____ p.m. _____ moved, seconded _____ and voted _____ to adjourn the caucus session.

8:30 p.m. Business Meeting

Call to Order

Pledge of Allegiance

Report of the Chair

Recognition of outgoing School Committee members

Report of the Superintendent

1. **Resignation:** Effective 12/31/08 Sarah Anzora Health-PE/Lincoln
2. Chart of Accounts
3. Budget development – first steps
4. Update on late start

Report of the Secretary

1. Consideration and action to approve the meeting minutes from the November 5, 2008 and November 12, 2008 meetings.

Moved _____ Seconded _____ Voted _____ to approve the meeting minutes from the November 5, 2008 and November 12, 2008 meetings.

Report of Committees

1. Policy Committee/Legislative Affairs
2. Finance Committee
3. Personnel Committee
4. Building Committee
5. Facilities Task Force
6. Other Committees and/or member concerns
 - Orientation Planning Committee

Consent Items - None

Old Business - None

New Business

Consideration and action to the authorize the hiring process to begin for the vacancies listed:

Position	FTE	Location	Annual Salary (pro-rated)	Funding Source	Rationale
Ed Tech III	1	PATHS	\$11,138.40	Local	48% of the PATHS student population are on IEPs which makes each ed tech position is critical.
Building Custodian	1	PATHS	\$13,010.40	Local	clean and maintain building

All positions in FY09 budget

Moved _____ Seconded _____ Voted _____ to authorize the hiring process to begin for the vacancies listed.

Committee Focus on Educational Issues - None

Public Comment Prior to 11:00 PM on any items not on the evening's agenda

Adjournment

Moved _____ Seconded _____ Voted _____ to adjourn the business meeting at

Upcoming School Committee Meetings – Room 250, CBHS

Nov. 19, 8:30pm-9pm Business meeting
Dec. 1, 4pm Inauguration, City Hall Council Chambers
Dec. 3, 7pm Business Meeting
Dec. 3, 8pm Executive Session
Dec. 17, 5:30pm Executive Session to review candidate applications pursuant to 1 MRSA §406(6)(F), Room 250, CBHS

Upcoming Workshops – Room 250, CBHS

Nov. 19, 7:00pm – 8:30pm Caucus and orientation for new board members
Dec. 10, 7pm Graduation requirements and DOE learning results (tentative topics)

Upcoming Subcommittee meetings

Nov. 17, 5:00pm Personnel Comm., Rm. 250, CBHS, Superintendent's Search Interview Panel Orientation, Part 2
Nov. 18, 5:30pm Personnel Comm., Room 340, Central Office
Nov. 19, 6pm Policy/Legislative Affairs, Room 250, CBHS
Dec. 2, 6pm Policy/Legislative Affairs, Room 250, CBHS
Dec. 3, 5:30pm Personnel Committee, Rm. 321, PATHS
Dec. 9, 5:30pm Personnel Committee, Rm. 321, PATHS
Dec. 10, 5:30pm New Board orientation, Room 250, CBHS
Dec. 10, 5:30pm Finance Comm., Room 250, CBHS
Dec. 15, 6pm Facilities Task Force, Hall School
Dec. 16, 5:30pm Finance Comm., Room 250, CBHS

Draft: Nov. 5, 2008

Approved:

School Committee meeting Nov. 5, 2008

Under Report of the Secretary

Business Meeting

Mr. Coyne called the meeting to order at 7:11pm

Members present: Kate Snyder, Sarah Thompson, Robert O'Brien, Peter Eglinton, John Coyne, Susan Hopkins, Jaimey Caron, Jules Szanton, Joshua Tingley, Joel Daley, Rebecca Minnick

Members not present: Lori Gramlich

Report of the Chair

Mr. Coyne:

- Mentioned election results to school committee: Liz Holton At-Large, Justin Costa-District 4, and Marnie Morrione-District 5. Inauguration Dec. 1st, 4pm at City Hall.
- School Committee will caucus on Nov. 19 followed by a business meeting.

Report of Superintendent

Interim Superintendent Whynot-Vickers:

- Introduced Ken Kunin who provided a brief overview of the DHS report on accreditation by the New England Association of Schools and Colleges

Report of the Secretary

Consideration and action to approve the meeting minutes of the October 22, 2008 meeting.

Mr. O'Brien moved, seconded Mr. Caron and voted unanimously to approve the meeting minutes of the October 22, 2008 meeting. (Students voted with majority)

Report of Committees

1. Policy Committee/Legislative Affairs – Ms. Snyder – met prior to the evening's meeting. At last meeting policy committee discussed graduation requirements. Policy BDE will be brought to the school committee in a workshop session in the near future.
2. Finance Committee – Mr. Eglinton – joint workshop was held on Oct. 27th. Next finance committee meeting will be Nov. 13th, 5:30.
3. Personnel Committee – Ms. Thompson – 10 applicants for superintendent's position. On Nov. 12th school committee will meet in Executive Session to review applications

4. Building Committee – Mr. Caron – Planning board met on Oct. 28th where the building project received approval.
5. Facilities Task Force – Mr. Caron – next meeting Nov. 10th, 6pm at Reiche School. Looking at sources of funding for consultant.
6. Other Committees and/or member concerns –
 - Mr. Szanton – next School Committee student rep from Portland High will be Simon Thompson.
 - Ms. Minnick – mentioned upcoming new school committee orientations. Briefly discussed having mentors for student rep. Attended MSMA Fall Conference.
 - Ms. Hopkins – spoke about process of electing the chairperson. Also spoke about possibility of having a student allotment for extra curricular events and to bring free and reduced lunch into the equation.
 - Mr. Tingley – announced that John Gjika will be the next school committee student rep from Deering High School.

Consent Items

Interim Superintendent Whynot-Vickers reviewed donations and thanked contributors.

Old Business - None

New Business

1. Consideration and action to approve out-of-country field trips.
 - A. Vendargues, France, June 20 to July 15, 2009 to include six to seven CBHS students and CBHS teacher, Frank Troyan, as chaperone.

Ms. Hopkins moved, seconded Ms. Thompson to approve an out-of-country field trip to Vendargues, France, June 20 to July 15, 2009 to include six to seven CBHS students and CBHS teacher, Frank Troyan, as chaperone.

Mr. Troyan spoke to the committee regarding this trip.

Vote: It was voted unanimously to approve an out-of-country field trip to Vendargues, France, June 20 to July 15, 2009 to include six to seven CBHS students and CBHS teacher, Frank Troyan, as chaperone. (Students voted with majority)

- B. Central and Southern Italy, April 17 to April 26, 2009 to include 32 students (sophomores, juniors and seniors) and 6 chaperones to include five PPS staff: from PHS -Suzette Olafsen, Social Studies, Stan Colburn, Tory Tyler-Millar – art teachers; Deborah Howard, ALS interpreter GBSD, and Marlies Reppenhausen-DHS Foreign Language teacher.

Ms. Minnick moved, seconded Mr. Eglinton to approve an out-of-country field trip to Central and Southern Italy, April 17 to April 26, 2009 to include 32 students (sophomores, juniors and seniors) and 6 chaperones.

Suzette Olfasen spoke to the committee regarding this trip.

Vote: It was voted unanimously to approve an out-of-country field trip to Central and Southern Italy, April 17 to April 26, 2009 to include 32 students (sophomores, juniors and seniors) and 6 chaperones. (Students voted with majority)

2. Consideration and action to authorize the hiring process to begin for the vacancies listed:

Position	FTE	Location	Annual Salary (pro-rated)	Funding Source
Student Service	.5	Adult Ed	\$12,625	Local
Adult Reading Teacher	.5	Adult Ed	\$12,625	Local

Included in FY09 budget

Ms. Minnick moved, seconded Mr. Eglinton to authorize the hiring process to begin for the vacancies listed.

Vote: It was voted unanimously to authorize the hiring process to begin for the vacancies listed. (Students voted with majority)

Personnel - None

Committee Focus on Educational Issues None

Public Comment Prior to 11:00 PM on any items not on the evening's agenda


Tarlan Ahmadou, Azerbaijan Society of Maine– spoke to school committee about allowing exception for DHS student to take bus to school.

Adjournment

Ms. Thompson moved, seconded Mr. O'Brien and voted unanimously to adjourn the business meeting at 8:23pm

Committee moved into a workshop session to hear an update from Scott Wyman on Emergency Management Assessment .

Respectfully submitted,



Jeanne Whynot-Vickers
Interim Superintendent of Schools

Draft: Nov. 13, 2008

Approved:

School Committee meeting Nov. 12, 2008

Under Report of the Secretary

Consideration and action to move into Executive Session to review candidate applications pursuant to 1 MRSA §406(6)(F)

At 5:40pm Mr. Eglinton moved, seconded Ms. Snyder and voted 8-0 to move into Executive Session to review candidate applications pursuant to 1 MRSA §406(6)(F)

Members present: Kate Snyder, Sarah Thompson, Robert O'Brien, Peter Eglinton, John Coyne, Susan Hopkins, Jaimey Caron, Rebecca Minnick

Members not present: Lori Gramlich

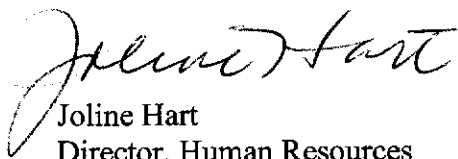
Newly elected School Committee members were invited to attend as guests: Marnie Morrione, Elizabeth Holton, Justin Costa

At 8:15 pm the Committee voted 8-0 to come out of Executive Session to take a break.

At 8:45 pm Ms. Minnick moved, seconded Ms. Thompson and voted 8-0 to go back into Executive Session.

At 11:55 pm Mr. Coyne moved, seconded Ms. Minnick and voted 8-0 to come out of Executive Session.

Respectfully submitted,



Joline Hart
Director, Human Resources